

# Mercedes-Benz



powered by



## Manual TransportManagement (TM)

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# 1 Working with the platform

## 1.1 Selecting the applications

The IBL platform (inbound logistics) is an internet-based system that makes the logistical inbound data between Mercedes-Benz AG and its process partners transparent and checks it.

In the TM, freight forwarders can reserve time slots and enter data for their delivery cover sheets.

Data senders receive transparency with regard to the quality of the transport data. Incorrect data are displayed and can be corrected or recorded online.

You can access the TM in the application list on the start page of the supplier portal under "IBL".

<https://supplier-portal.mercedes-benz.com>

## 2 Transports

The "Find transport data" function is a detailed search function for the transports assigned to the DQM application. The objects found are shown in a results list. From this list, you can go to a detailed view, where the transport is shown in a tree structure. You can correct the transport there, if necessary. It is important to remember here that transports that have been detected as duplicates by the system as well as those that have already been posted can no longer be changed or corrected. It is a 14 day retrospective display, starting from the EDICS date of receipt.

Data senders (suppliers and freight forwarders) are immediately notified via email in the event of category A or B errors or if data packages are unable to be processed, provided the corresponding notification function has been activated using the **Eigene Einstellungen (I002) (Personal settings)** master data function.

### 2.1 Find transports (T600)

The following appears as the search result:

The screenshot shows the 'Transport search (T600)' interface. It includes search filters for Date and Time, checkboxes for 'Pre run' and 'Main run plant', and a table of search results. A table with columns: Status, Filter, Delete, Plant for receipt of data, Plant for incoming goods, Bordero number, Transport partner Number, Kind of transport, Transp.-status, Bordero date, Supplier number, Consignment number, Delivery note number, VDA-Code, Incoming goods date, time. A search button and 'Clear All' button are also visible.

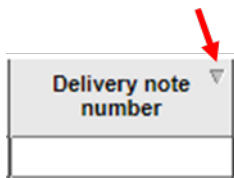
The following search criteria are available for the user:

1. Search criteria can be entered in this line. The user can restrict the search to the **plant** (data receipt plant, incoming goods plant) and the **consignment data** (data sender number, transport partner number, bordereau number, supplier number, consignment number, delivery note number or recording system).

**Note:** Wildcards/placeholder characters "\*" and "?" can be included in the search criteria.

For the **Delivery note number** field, the **"Diverse"** search option is available. With the **"Diverse"** search option, only consignments that contain more than one different value in the respective field are found.

The width of the columns can be increased or decreased. In addition, the display can be sorted by clicking on one of the fields within the selection line/menu line. A small triangle appears.  
 Ascending = the triangle points upwards or  
 Descending = the triangle points downwards





2. The period of time and the time for the search can be defined here. The date is entered in numerical form **dd.mm.yy** or selected by means of the calendar function. Click on the calendar symbol here and select the desired date from the calendar.

The time of day is entered in the format **hh:mm**.





3. Furthermore, the checkboxes can be used to select the error categories.

Brief explanation of the error categories:

Symbol	Designation	Description
	Error category A	Serious error
	Error category B	Error
	Error category C	Warning
	Error-free	No error
	Under investigation	Object is currently being checked
	Target system not available	Target system (e.g. WES) is not available
	Duplicate	This transport is already contained in the system; it

		cannot be modified or corrected.
	Reposted	Transports which have already been reposted/processed
	Only drafts	Only the transport drafts created in TM are displayed
	Select all	This icon is used to select/deselect all error categories

In addition to the status, the following symbols may also appear in the search results:

Symbol	Designation	Description
	Only processed transports	Only the processed transports are displayed
	Deleted transports	Only deleted transports are displayed
	Confirmed transports	Only confirmed transports are displayed
	Delete duplicate (in search result)	By clicking on the symbol, the duplicate is deleted from the screen in DQM. In this case, the recipient plant must be notified so that the data can also be canceled there.

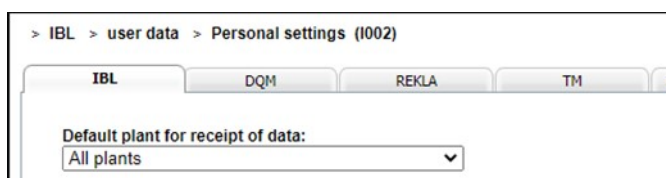
4. The selection is displayed after clicking on **Search**.

**Note:** Each time the selection is changed, it must be carried out again to obtain the desired view.

5. By selecting one or more transports, these can then be downloaded via the export function. They are output in XML or VDA4921 format.

### 2.1.1 Pre-filling the "Data receipt plant" field

The "**Personal settings (I002)**" function includes the option of creating a **default data receipt plant**.



The plant selected as the "**Default data receipt plant**" is shown as the standard data receipt plant when DQM functions are called up, i.e. pre-filling of the screens. If searching for another data receipt plant or carrying out an unrestricted search for **All plants**, this must be manually changed in the search settings or a change must be made to the "**Default data receipt plant**".

## 2.1.2 Difference between the incoming goods plant and the data receipt plant in the search screens

There is a difference made between the "Incoming goods plant" and the "Data receipt plant" in the search screens:

Plant for receipt of data	Plant for incoming goods
All plants ▼	All plants ▼

Both the EDI and the goods are always sent to the incoming goods plant. The "**Data receipt plant**" is automatically filled in by a stored mapping table should the data receipt plant differ from the incoming goods plant.

### Example (When do the incoming goods plant and the data receipt plant differ?):

If an EDI is sent to the "**Incoming goods plant**" 002, Control Center/Sales, the entry "010, Stuttgart Untertürkheim" automatically appears in the field "**Data receipt plant**". This is allocated automatically by a stored mapping table.

#### Note:

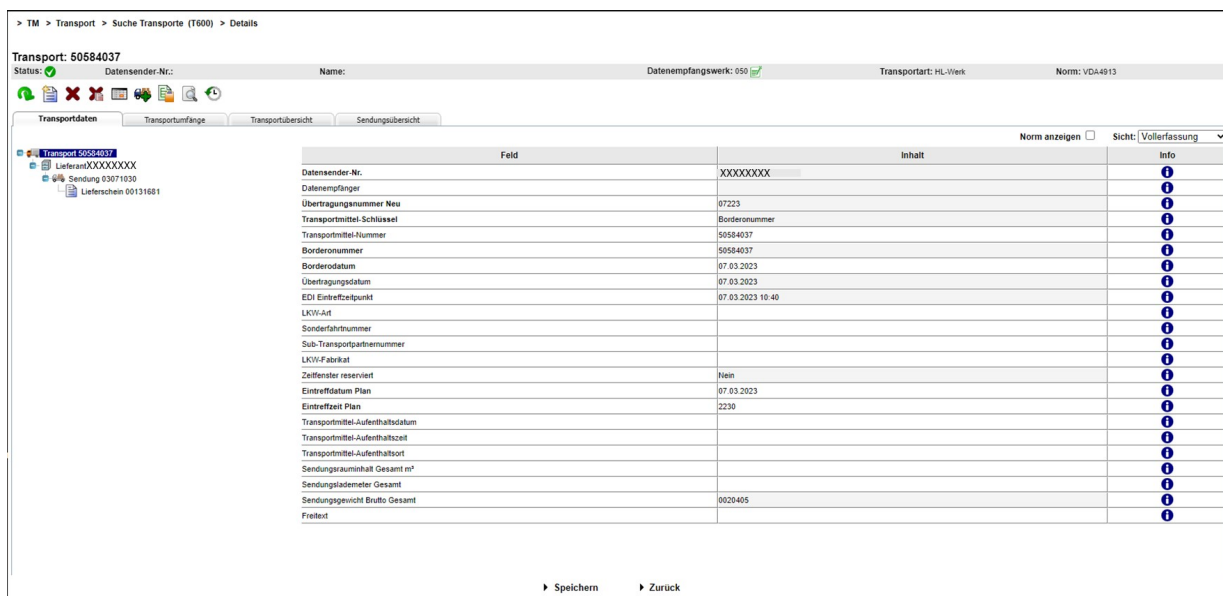
The processing or data routing and the stored mapping table are already running in the background. The new release makes this transparent in the DQM system. The mapping table is stored in the Online Help.

## 2.1.3 Transport details

By clicking on the status, the user can access the "**Transports - Transport details**" function for the selected transport.

There are 3 tabs available here:

### 2.1.3.1 Transport data:



The view is divided into four columns (navigation tree, field, content and information).

### 1. Navigation tree:

The navigation tree is on the left. The user can navigate to the individual levels here.

An object with errors (supplier, transport, consignment, delivery note) is indicated in red type. The red font indicates errors within the object described. A red symbol indicates errors in the hierarchies subordinate to the object. Text highlighted in blue indicates the object that is displayed on the right side under "Field" and "Content".

Symbol	Red symbol	Area
		Transport
		Supplier
		Consignment
		Delivery note
		Article number

### 2. Field column:

Name of the input field.

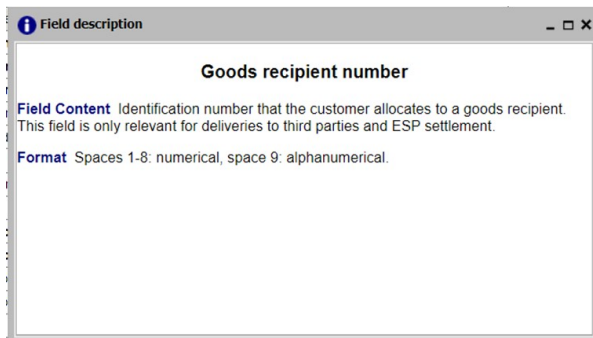
### 3. Content column:

An entry is obligatory in all mandatory fields (indicated in bold type). The line is highlighted in red when an error occurs.

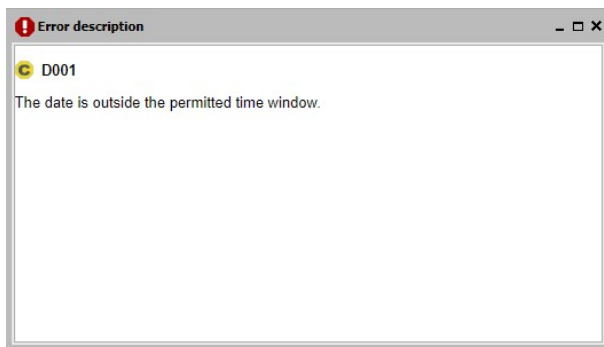
### 4. Info column:

Clicking on the info symbol displays the corresponding field description, format and remarks for each field.

## Field description














In the event of an error, a red exclamation mark appears. Clicking on the symbol displays the error message



You can find a detailed description of the field contents in the EDI manual in Section 9.4 (The EDI manual is available from the Mercedes-Benz AG Supplier Portal (<http://supplier.mercedes-benz.com>) under "**Collaboration**", "**Production and Logistics**", "**Data communication with Mercedes Benz AG**".

5. Before entering delivery note data, the user can choose between two **views**:  
**Complete entry:**  
All of the fields are displayed. Mandatory fields are displayed in bold type.  
**Quick entry:**  
Only the mandatory fields are displayed.
6. An object with errors (supplier, transport, consignment, delivery note) is indicated in red type. The red font indicates errors within the object described. A red symbol indicates errors in the hierarchies subordinate to the object.  
  
To view the data, click on the desired object. The data can be viewed and edited in the "Field" and "Contents" columns.
7. The consignment/delivery note levels also show the details from the referenced delivery note data. These details cannot be altered or corrected. The fields are shaded in a darker color.



Symbol	Designation	Description
	Check transport	If corrections have been made, you can use this function to check the changes made.
	Add	This function can be used to create consignment references
	Delete element	The "Delete element" function deletes the element selected in the tree (after a security query)
	Mark multiple elements	Clicking on this symbol displays selection fields that enable multiple positions to be marked simultaneously in the navigation tree. The marked items can then be deleted using the delete symbol.
	Time window	This takes you to the planning grid for time frame reservations. See Section 5.1
	Duplicate	The "Duplicate" function creates a draft that can be used as a template.
	Templates	The "Save template" function saves the current transport and all the subobjects contained in it. A transport template can be loaded in the template overview with the "Load template" function and can then be edited.
	Find	The search button (magnifying glass symbol) which opens a search window directly above the navigation area. Entering figures or letters starts a search for the respective content in the tree. The "Next/back" buttons enable you to search through the whole tree, taking you to the next match in each direction.
	Add packaging	This function allows further packaging to be added
	History	Every change that is then saved creates a new version of the EDI data. Here, the user has the option of viewing the history (versions) of the data
	Unlock	Confirmed transports can be unblocked if necessary.

### 2.1.3.2 Scope of transport:

Only the first packages are displayed in each case, and only these can be confirmed.

> TM > Transport > Transport search (T600) > Details

**Transport: 62014329**  
 Status: Transport partner number: Transport partner name: Data receipt plant: 371 Kind of transport: Main run Original standard: VA30MOD

Transport data | **Transport details** | Transport overview | Consignment overview

Transport 62014329  
 Supplier number  
 Delivery note reference number 00068580  
 Contains:  
 new package

Packaging number from	Packaging number to	Label	Unloading p	Packaging number	Amount	Origin	Committed
000255067	000255067	M	412C	5010	1	CD-Hub	

Packages lower down can be confirmed at the following levels:

- Transport
- Supplier
- Consignment
- Delivery note
- Package (individual confirmation at "first package" level)

To apply confirmation a convenience function is available in the relevant rows. Selecting and deselecting the check symbol will mark all the following packages in the list as confirmed/unconfirmed. The status will change from green to red or vice versa as appropriate. If changes to attributes have already been made the status will change from green to red there, or vice versa.

Consignment references, delivery note references and packages are only possible in the case of consignment references, delivery note references and packages added by the confirmer (this applies both to their creation and any later corrections to be applied). Packages taken from a consignment are displayed in a different way to packages added to a transport. This makes it easy to distinguish the source of the data and resultant options for alterations. If the data selected is not linked to a consignment this is shown as a reference error.

Click on the PDF symbol in the top right corner  to open the pick-up list:

Bordero-Nr: <b>789226636</b>	Speditions-Nr: <b>33333345</b>	<b>Abholliste</b>
Transportart: <b>H</b>	Speditionsname: <b>PSEUDO-SPEDITIONSNUMMER FUER</b>	

Lieferanten-Nr.: <b>44444446</b>	Lieferantenname: <b>PSEUDO-LIEFERANTENNUMMER FUER</b>
----------------------------------	---

<u>Lieferschein-Nr.</u>	<u>Sendungs-Nr.</u>	<u>Packstück-Nr. von</u>	<u>Packstück-Nr. bis</u>	<u>Label</u>	<u>Abl.</u>	<u>Packmittel-Nr.</u>	<u>Anzahl</u>	<u>Werk</u>	<u>Abgeholt</u>
78922663	78922663	1		M	659Z	5003	1		

Abholdatum:		Abholzeit:		Packmittel Gesamt:	5003	1		
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**Dokumentation weiterer Abholumfang**

<u>Lieferschein-Nr.</u>	<u>Sendungs-Nr.</u>	<u>Packstück-Nr. von</u>	<u>Packstück-Nr. bis</u>	<u>Label</u>	<u>Abl.</u>	<u>Packmittel-Nr.</u>	<u>Anzahl</u>	<u>Werk</u>	<u>Abgeholt</u>

\_\_\_\_\_  
Unterschrift Lieferant

\_\_\_\_\_  
Unterschrift Fahrer

**Note**

Packages are confirmed by the freight forwarder based on the transport and are therefore independent of the supplier's consignment data. In the confirmation, these attributes are therefore stored separately with the transport. As a result, this information is directly protected from any amendments or deletions made to the consignment data.

Comment: If different attribute values for the packages in the VDA4913 transfers are transferred via the mechanical confirmation interface, they will not be displayed at the front end in this level of implementation. They will initially only be saved in the database (including a difference ID) so that it can be used to assess data quality and frequency of deviation.

In addition to the package data, the consignment's weight data required for freight invoicing (i.e. net/gross consignment weights) is also copied to the transport, because the freight forwarder is not allowed to modify the VDA4913 consignment data.


The freight invoice is always made up with the weight data from the VDA4913 as notified by the supplier.

### 2.1.3.3 Transport summary:

A summary of transports per supplier is shown here

Supplier number	Supplier name	Packaging number	Quantity	Volume	Measurements (L x W x H) in cm
		5010	5	0,910	1200 x 152 x 1000
Total:				0,910	
		Packaging number	Quantity	Volume	
		5010	5	0,910	1200 x 152 x 1000
Transport Total:				0,910	

## 2.2 Transport history

Access is via the  symbol in the toolbar in the Transport view.

The "**History**" function allows the user to view consignment data and compare the transferred data before and after correction.

With every saved change to the consignment within TM, a new **version** is created. The navigation tree is displayed in the left- and right-hand areas. The version can be chosen in the selection box. For corrections in the Mercedes-Benz AG inward goods processing system (WES), only the original consignment is displayed on the left.

As well as the **version number**, the date, time and **author** (Mercedes-Benz AG or supplier) are shown. Together with the version, the current status of each consignment is also shown. The versions are given serial numbers beginning with 0. Version 0 is the uncorrected original consignment.

The hierarchical structure of the navigation tree is illustrated in the following diagram:

> TM > Transport > Transport search (T600) > Details > Version history

Transport: 31480585 Kind of transport: Main run plant Transport partner number: \_\_\_\_\_

Display  All errors  Only charge-relevant errors  Version differences only

Version 0 06.09.2023, 08:01:28, Supplier/Carrier Status:  Editor: \_\_\_\_\_

Version 1 06.09.2023, 08:01:28, Supplier/Carrier Status:  Editor: \_\_\_\_\_

Transport 31480585

- Supplier
- Consignment 00146627
  - Delivery note 10270934
  - Delivery note 10270935

Transport 31480585

- Supplier
- Consignment 00146627
  - Delivery note 10270934
  - Delivery note 10270935

Field	Contents	Info	Field	Contents	Info
Transport partner number			Transport partner number		
Data receiver			Data receiver		
New transfer number	05757		New transfer number	05757	
Means of transport code	Bordero number		Means of transport code	Bordero number	
Means of transport number	31480585		Means of transport number	31480585	
Bordero number	31480585		Bordero number	31480585	
Bordero date	06.09.2023		Bordero date	06.09.2023	
Transfer date			Transfer date		
EN EDI Eintreffzeitpunkt			EN EDI Eintreffzeitpunkt		
Type of truck			Type of truck		
Extra tour			Extra tour		
Sub-Transport partner number			Sub-Transport partner number		
Truck manufacture			Truck manufacture		
Timeslot reserved			Timeslot reserved		
Scheduled arrival date	12.09.2023		Scheduled arrival date	12.09.2023	
Scheduled arrival time	0800		Scheduled arrival time	0800	
Means of transport storage date			Means of transport storage date		
Means of transport storage time			Means of transport storage time		
Means of transport storage location			Means of transport storage location		
Total consignment volume m			Total consignment volume m		

▶ Back

1. A **red symbol** indicates errors in the hierarchies subordinate to the object.

**Red lettering** indicates errors within the described object.

Text highlighted in **blue** indicates the object that is displayed in the area of the screen on the right.

2. To view the data errors, click on the desired object. The data can be viewed in the lower area of the window.

There are three different options for the History **display**. Each change in the display affects both the left and right columns.

- a. **All errors:** All folders and items containing errors are highlighted in red
- b. **Only charge-relevant errors:** All folders and items containing errors affecting charges are highlighted in red. Other errors are not displayed.
- c. **Version differences only:** This view displays the items listed in two versions, shown side by side. The incorrect and corrected items are shown on a pink background.
- d.

As with the consignment history, the transport history only displays the error history. The transport history does not display any information (and therefore no history) for packages and package confirmations.

Both the display ("All errors", "Only charge-relevant errors" and "Version differences only") and the design used in the transport history should match the consignment history.

## 2.2.1 Correcting the transport data

An object with errors (transport, consignment reference, delivery note reference) is indicated in red font - A red font indicates errors within the described object. Folders colored in red indicate errors in the hierarchies subordinate to the object.

The **Correction** function enables the user to make corrections to the consignment data.

The screenshot shows the SAP Transport Details screen for transport 78120331. The 'Bordero date' field is highlighted in red, indicating an error. The 'Info' column shows an error icon for this field. The left sidebar shows a tree view with 'Transport 78120331' selected, and its sub-objects 'Supplier', 'Consignment 00004025', and 'Delivery note 00004025' are also visible.

Field	Contents	Info
Transport partner number		
Data receiver		
New transfer number	03025	
Means of transport code	Bordero number	
Means of transport number	78120331	
Bordero number	78120331	
Bordero date	05.09.2023	
Transfer date	06.09.2023	
EN EDI Eintreffzeitpunkt	06.09.2023 08:22	
Type of truck	Mega trailer	
Extra tour		
Sub-Transport partner number		
Truck manufacture		
Timeslot reserved	No	
Scheduled arrival date	09.09.2023	
Scheduled arrival time	1120	
Means of transport storage date		
Means of transport storage time		
Means of transport storage location		
Total consignment volume m <sup>3</sup>		
Total consignment loading meter	000	
Total consignment gross weight kg	0043320	
Text		

### 1. Error

- A **red** symbol indicates errors in the hierarchies subordinate to the object. Highlighted text indicates the object that is displayed on the right side under "Field" and "Content".
- An object with errors (consignment, delivery note, delivery note item, packaging item) is indicated in **red** type - the red type indicates errors within the object described.
- The error is in the field element on a **red** background.

### 2. Information:

The user has the option of viewing the error description by clicking on the button or the field description by clicking on . A pop-up window appears containing the corresponding error


message. Now you can make the corrections.

3. **Fields:**

- The field elements on a **gray** background are not verified during the checking process.
- The field elements on a **white** background, however, are verified during the checking process.
- Fields with headings in **bold** are mandatory fields and must be completed even if they do not need to be verified during a checking process.

4. **Correction:**

Once the user has made the corrections, there are two ways to proceed:

- **Check**  Checks the current changes. Fields changed by the editor are subjected to corresponding checking processes, provided the fields are not on a gray background.

- **Save**  **Save**  
The changes are only saved if the "**Speichern**" (Save) link is clicked on the screen



Clicking on the "**Speichern**" (Save) link saves the changes. The changes are transferred to the Mercedes-Benz AG target system as soon as the consignment has the status "**C**".

5. Click the "**Zurück**" (Back) link to return to the Transport search.

### 2.2.2 Corrections according to plant type

Depending on which Mercedes-Benz AG plant is to receive deliveries, the user can choose from several functions for correcting data. Further processing of the data in the follow-on systems and their connection determine whether and to what extent the consignment data can be corrected.

In the header of the "Clearing" screen, the data receipt plants are identified with a corresponding symbol:

Symbol	Designation	Description
	Standard correction	In a plant such as this, the same standard correction options are available to the user as was previously the case.
	Advanced correction	In one of these plants, advanced correction options are available to the user.

## 2.3 New pre-transport (T601)

The "New pre-transport" function (T601) takes you to the process selection for generating a new pre-transport and sending it from TM.

> TM > Transport > New Pre-transport (T601)

Pre run (Supplier => Area Carrier)

**i** This transport comprised the collection of the articles at the supplier and the delivery to the hub.

Transport partner number:  Leading header:  Bordere number (4-digits):

Complete the fields shown for the relevant transport type, then click "Weiter" (Next) to continue the entry.

The next step enables you to search for existing consignments (VDA4913) that the transport is being created for. Transferring the consignment data both reduces the manual workload and establishes the reference between transport and consignment.

> TM > Transport > New Pre-transport (T601)

Transport: 00122201 Kind of transport: Pre run Transport partner number:

Carrier delivery date Time Carrier delivery date Time  
 From 06.09.2023 00:00 To  00:00

<input type="checkbox"/>	Supplier number	Consignment number	Delivery note number	Pick-up date	Time	Unloading point	Plant for incoming goods	Gross weight	Net weight	Assigned	Committed
<input type="checkbox"/>							050, Sindelfingen			-	-
<input type="checkbox"/>	82881867	82881867		06.09.2023	00:00	172	050, Sindelfingen	0005000		-	-
<input type="checkbox"/>	82881868	82881868		07.09.2023	00:00	172	050, Sindelfingen	0005000		-	-
<input type="checkbox"/>	82881869	82881869		08.09.2023	00:00	172	050, Sindelfingen	0005000		-	-

Choose

<input type="checkbox"/>	Supplier number	Consignment number	Delivery note number	Pick-up date	Time	Unloading point	Plant for incoming goods	Gross weight	Net weight	Assigned	Committed
--------------------------	-----------------	--------------------	----------------------	--------------	------	-----------------	--------------------------	--------------	------------	----------	-----------

Remove  Create

▶ Create transport    ▶ Back

The selection criteria allow you to search for a specific consignment



> TM > Transport > New Pre-transport (T601)

Transport: 00122201 Kind of transport: Pre run Transport partner number:

Carrier delivery date Time Carrier delivery date Time  
 From 06.09.2023 To  Search

Supplier number	Consignment number	Delivery note number	Pick-up date	Time	Unloading point	Plant for incoming goods	Gross weight	Net weight	Assigned	Committed
	82881869	82881869	08.09.2023	00:00	172	050, Sindelfingen	0005000		-	-

Choose


Supplier number	Consignment number	Delivery note number	Pick-up date	Time	Unloading point	Plant for incoming goods	Gross weight	Net weight	Assigned	Committed
	82881868	82881868	07.09.2023	00:00	172	050, Sindelfingen	0005000		-	-

Remove  Create

Relevant consignments can now be assigned to the transport by clicking "Übernehmen" (Transfer). The transport is created via "Transport anlegen" (Create transport).  
 Consignments transferred by mistake can be deleted by clicking "Entfernen" (Remove).

If a consignment does not appear in the search result it can be added manually by clicking on "Neu" (New):

The screenshot shows the SAP Transport Management (TM) interface for creating a new pre-transport. A 'Create' dialog box is open, allowing the user to manually add a consignment. The dialog contains three input fields: 'Supplier number', 'Consignment number', and 'Delivery note number'. A green plus icon is located to the right of the 'Delivery note number' field, and an 'Add' button is positioned below the fields. The background shows a search results table with columns for Supplier number, Consignment number, Delivery note number, Pick-up date, Time, Unloading point, Plant for incoming goods, Gross weight, Net weight, Assigned, and Committed.

With the  icon it is possible to reference several delivery note numbers per consignment number.

In this case, however, it is not possible to generate a reference. This is indicated in the transport summary:

The screenshot displays the 'Details' view of Transport 00123333. The 'Consignment overview' tab is selected, showing a table of consignment data. The table has columns for Delivery note number, Consignment number, Document number, Packaging number from, Packaging number to, Label, Unloading point, Packaging number, Amount, Origin, and Committed. A row for 'Delivery note reference number 8888777' is highlighted in yellow and marked as 'Not resolved'.

Delivery note number	Consignment number	Document number	Packaging number from	Packaging number to	Label	Unloading point	Packaging number	Amount	Origin	Committed
85820769	85820769	-	419103081	419103085	S	PCCK	10262	5	Lieferavis	✓
85820768	85820768	-	419103076	419103080	S	PCCK	10262	5	Lieferavis	✓
85820770	85820770	-	419103063	419103068	S	PCCK	10262	6	Lieferavis	✓
8888777										Not resolved

> TM > Transport > New Pre-transport (T601) > Details

Transport: 00123333

Status: Transport partner number:  Transport partner name:  Data receipt plant:  Kind of transport: Pre run Original standard:

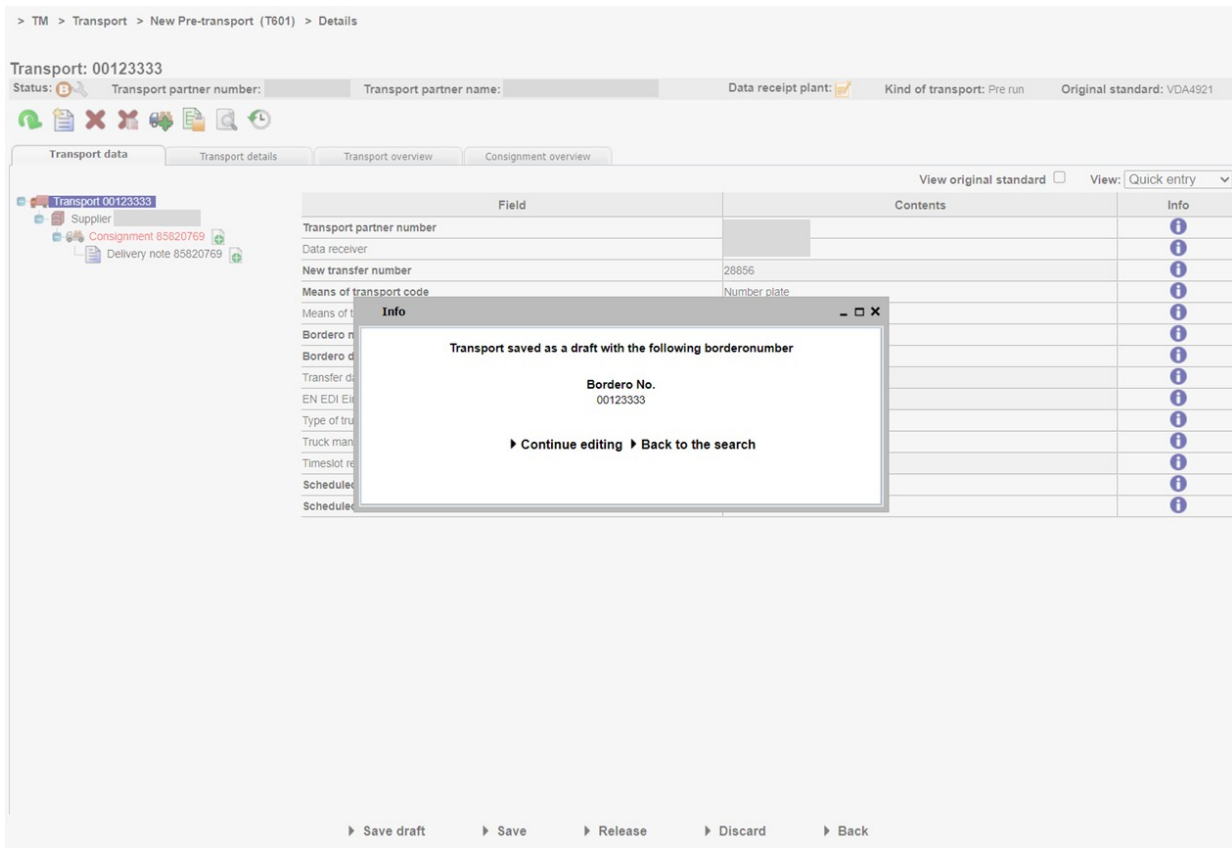
Transport data | Transport details | Transport overview | Consignment overview

View original standard  View: Quick entry ▼

Field	Contents	Info
<b>Transport partner number</b>		
Data receiver		
<b>New transfer number</b>	28856	
<b>Means of transport code</b>	Number plate	
Means of transport number		
<b>Bordero number</b>	00123333	
<b>Bordero date</b>	07.09.2023	
Transfer date	07.09.2023	
EN EDI Eintreffzeitpunkt	07.09.2023 13:16	
Type of truck	Mega trailer	
Truck manufacture		
Timeslot reserved	No	
<b>Scheduled arrival date</b>	11.09.2023	
<b>Scheduled arrival time</b>	1300	

When the scope of the transport has been specified with all the consignments and delivery notes, the transport header data still needs to be entered before the transport entry can be completed

Once all the required data is entered, the transport can be saved as a draft if processing is to be completed later, or transferred by clicking on "Fertigstellen" (Release).

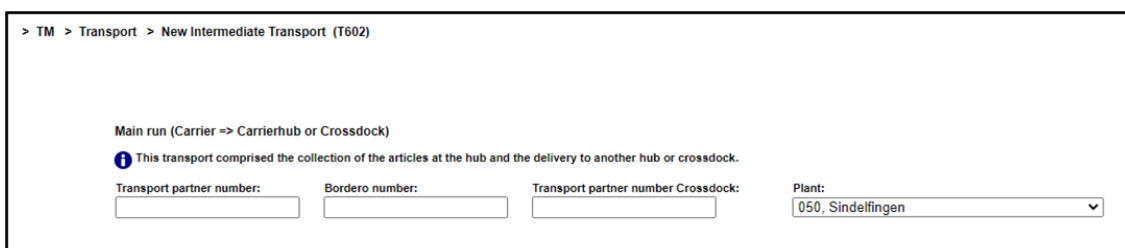


**Note:** In the case of a pre-transport, a consecutive bordereau number is assigned, which enables the transport to be displayed in the T600 search function. After confirmation of the transport, it is possible to continue processing or go to "Suche Transporte" (Find transports) (T600).

## 2.4 New main transport

### 2.4.1 New main transport (T602)

The "Neuer Hauptlauf Transport" (New main transport) function (T602) takes you to the process selection for generating a new pre-transport and sending it from TM.



Complete the fields shown for the relevant transport type, then click "Weiter" (Next) to continue the entry.

The next step enables you to search for existing consignments (VDA4913) that the transport is being created for. Transferring the consignment data both reduces the manual workload and establishes the reference between transport and consignment.

> TM > Transport > New Intermediate Transport (T602)

Transport: 68013333 Kind of transport: Main run Transport partner number:

Carrier delivery date Time Carrier delivery date Time  
 From 06.09.2023 00:00 To

Supplier number	Consignment number	Delivery note number	Pick-up date	Time	Unloading point	Plant for incoming goods	Gross weight	Net weight	Assigned	Committed
<input type="checkbox"/>						All				
<input type="checkbox"/>	00027132	80143544	18.09.2023	00:00	412C	371, Kecskemet	0000813	0000813	-	-
<input type="checkbox"/>	00027132	80143545	18.09.2023	00:00	412C	371, Kecskemet	0000813	0000813	-	-
<input type="checkbox"/>	00027132	80143546	18.09.2023	00:00	412C	371, Kecskemet	0000813	0000813	-	-
<input type="checkbox"/>	00027132	80143547	18.09.2023	00:00	412C	371, Kecskemet	0000813	0000813	-	-

Supplier number	Consignment number	Delivery note number	Pick-up date	Time	Unloading point	Plant for incoming goods	Gross weight	Net weight	Assigned	Committed
-----------------	--------------------	----------------------	--------------	------	-----------------	--------------------------	--------------	------------	----------	-----------

The selection criteria allow you to search for a specific consignment

> TM > Transport > New Intermediate Transport (T602)

Transport: 68013333 Kind of transport: Main run Transport partner number:

Carrier delivery date Time Carrier delivery date Time  
 From 06.09.2023 23 To  23  Search

Supplier number	Consignment number	Delivery note number	Pick-up date	Time	Unloading point	Plant for incoming goods	Gross weight	Net weight	Assigned	Committed
<input type="checkbox"/>						All				
<input type="checkbox"/>	00027132	80143546	18.09.2023	00.00	412C	371, Kecskemet	0000813	0000813	-	-

Choose

Supplier number	Consignment number	Delivery note number	Pick-up date	Time	Unloading point	Plant for incoming goods	Gross weight	Net weight	Assigned	Committed
<input type="checkbox"/>										
<input type="checkbox"/>	00027132	80143544	18.09.2023	00.00	412C	371, Kecskemet	0000813	0000813	-	-
<input type="checkbox"/>	00027132	80143545	18.09.2023	00.00	412C	371, Kecskemet	0000813	0000813	-	-
<input type="checkbox"/>	00027132	80143547	18.09.2023	00.00	412C	371, Kecskemet	0000813	0000813	-	-


Remove  Create

▶ Create transport    ▶ Back

Relevant consignments can now be assigned to the transport by clicking "Übernehmen" (Transfer). The transport is created via "Transport anlegen" (Create transport).  
 Consignments transferred by mistake can be deleted by clicking "Entfernen" (Remove).

If a consignment does not appear in the search result it can be added manually by clicking on "Neu" (New):

The screenshot shows the SAP TM 'Create' dialog box. It contains three input fields: 'Supplier number', 'Consignment number', and 'Delivery note number'. A green plus icon is visible to the right of the 'Delivery note number' field. Below the fields is an 'Add' button. The background shows a search result table with columns: Supplier number, Consignment number, Delivery note number, Pick-up date, Time, Unloading point, Plant for incoming goods (371, Kecskemet), Gross weight, Net weight, Assigned, and Committed. A 'Choose' button is visible on the left, and 'Remove' and 'Create' buttons are at the bottom left. Navigation buttons 'Create transport' and 'Back' are at the bottom right.

With the  icon it is possible to reference several delivery note numbers per consignment number.

In this case, however, it is not possible to generate a reference. This is indicated in the transport summary:

The screenshot shows the 'Details' view for Transport 68013333. It includes a tree view on the left showing 'Delivery note number 80143544' containing 'package' and 'Delivery note number 80143545' containing 'package'. The main table shows packaging details with columns: Packaging number from, Packaging number to, Label, Unloading p, Packaging number, Amount, Origin, and Committed. The last row is highlighted in yellow and has a red status icon and the text 'Not resolved'.

Packaging number from	Packaging number to	Label	Unloading p	Packaging number	Amount	Origin	Committed
102778031		M	412C	5010	1	Lieferavis	✔
102778047		M	412C	5010	1	Lieferavis	✔
102778079		M	412C	5010	1	Lieferavis	✔
Delivery note reference number 88887777							
Not resolved							

> TM > Transport > New Intermediate Transport (T602) > Details

**Transport: 68013333**

Status: Transport partner number:  Transport partner name:  Data receipt plant: 371 Kind of transport: Main run Original standard:

Transport data | Transport details | Transport overview | Consignment overview

View original standard  View: Quick entry

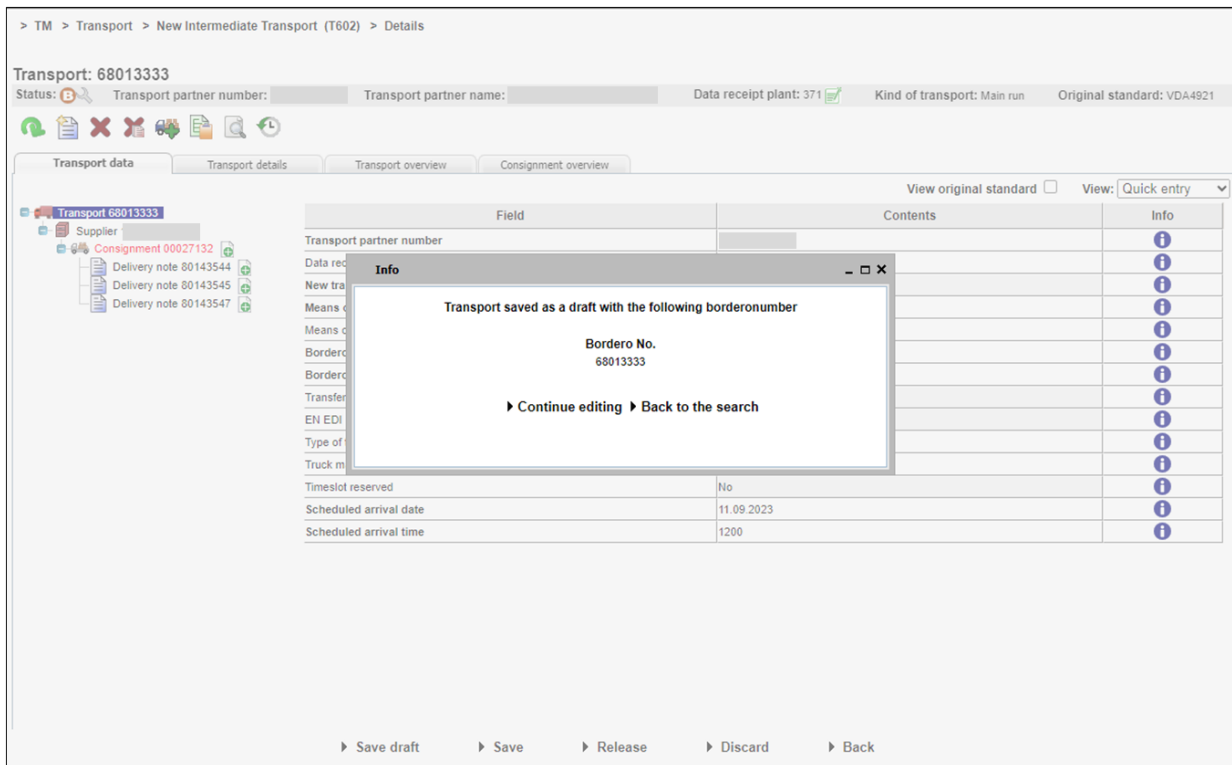
Field	Contents	Info
Transport partner number		
Data receiver		
New transfer number	28847	
Means of transport code	Number plate	
Means of transport number		
Bordero number	68013333	
Bordero date	06.09.2023	
Transfer date	06.09.2023	
EN EDI Eintreffzeitpunkt	06.09.2023 15:13	
Type of truck		
Truck manufacture		
Timeslot reserved	No	
Scheduled arrival date		
Scheduled arrival time		

- Transport 68013333
  - Supplier
    - Consignment 00027132
      - Delivery note 80143544
      - Delivery note 80143545
      - Delivery note 80143547
    - Consignment 00027627
      - Delivery note 80146300

When the scope of the transport has been specified with all the consignments and delivery notes, the transport header data still needs to be entered before the transport entry can be completed



Once all the required data is entered, the transport can be saved as a draft if processing is to be completed later, or transferred by clicking on "Fertigstellen" (Finish).



After confirmation of the transport, it is possible to continue processing or go to "Suche Transporte" (Find transports) (T600).

### 2.4.1 New main transport according to VDA 4921

When delivering to crossdock, the following fields must be specified in the VDA 4921:

Record type	Position	Format	Data element	Input
751	03	9 digits	Data recipient number	The ID number of the crossdock operator must be entered
754	13	1-character, left-justified	Customer plant	The code "X" must be entered left-justified.

### 2.5 New main transport to plant (T603)

**Note:** Transport data of freight forwarders according to VDA 4921 can be found in the EDI manual; this manual only describes the creation in TM.

The "Neuer HL-Werk Transport" (New main transport to plant) function (T603) takes you to the process selection for generating a new transport and sending it from TM.

> TM > Transport > New Main Transport (T603)

Main run plant (Carrier => Goods recipient)

**i** This transport comprised the collection of the articles and the delivery to the plant.

Transport partner number:       Bordero number:       Plant:

Complete the fields shown for the relevant transport type, then click "Weiter" (Next) to continue the entry.

The next step enables you to search for existing consignments (VDA4913) that the transport is being created for. Transferring the consignment data both reduces the manual workload and establishes the reference between transport and consignment.

> TM > Transport > New Main Transport (T603)

Transport: 33714444 Kind of transport: Main run plant Transport partner number:

Carrier delivery date Time Carrier delivery date Time  
 From: 07.09.2023 23 To:  23

<input type="checkbox"/>	Supplier number	Consignment number	Delivery note number	Pick-up date	Time	Unloading point	Plant for incoming goods	Gross weight	Net weight	Assigned	Committed
<input type="checkbox"/>		00027132	80143544	18.09.2023	00:00	412C	All	0000813	0000813	-	-
<input type="checkbox"/>		00027132	80143545	18.09.2023	00:00	412C	371, Kecskemet	0000813	0000813	-	-
<input type="checkbox"/>		00027132	80143546	18.09.2023	00:00	412C	371, Kecskemet	0000813	0000813	-	-
<input type="checkbox"/>		00027132	80143547	18.09.2023	00:00	412C	371, Kecskemet	0000813	0000813	-	-

<input type="checkbox"/>	Supplier number	Consignment number	Delivery note number	Pick-up date	Time	Unloading point	Plant for incoming goods	Gross weight	Net weight	Assigned	Committed
--------------------------	-----------------	--------------------	----------------------	--------------	------	-----------------	--------------------------	--------------	------------	----------	-----------

▶ Create transport      ▶ Back

The selection criteria allow you to search for a specific consignment

> TM > Transport > New Main Transport (T603)

Transport: 33714444 Kind of transport: Main run plant Transport partner number:

Carrier delivery date Time Carrier delivery date Time

From   To

Supplier number	Consignment number	Delivery note number	Pick-up date	Time	Unloading point	Plant for incoming goods	Gross weight	Net weight	Assigned	Committed
<input type="checkbox"/>						All				
<input type="checkbox"/>	00027132	80143546	18.09.2023	00:00	412C	371, Kecskemet	0000813	0000813	-	-
<input type="checkbox"/>	00027132	80143547	18.09.2023	00:00	412C	371, Kecskemet	0000813	0000813	-	-

Supplier number	Consignment number	Delivery note number	Pick-up date	Time	Unloading point	Plant for incoming goods	Gross weight	Net weight	Assigned	Committed
<input type="checkbox"/>										
<input type="checkbox"/>	00027132	80143544	18.09.2023	00:00	412C	371, Kecskemet	0000813	0000813	-	-
<input type="checkbox"/>	00027132	80143545	18.09.2023	00:00	412C	371, Kecskemet	0000813	0000813	-	-

Relevant consignments can now be assigned to the transport by clicking "Übernehmen" (Transfer). The transport is created via "Transport anlegen" (Create transport). Consignments transferred by mistake can be deleted by clicking "Entfernen" (Remove).

If a consignment does not appear in the search result it can be added manually by clicking on "Neu" (New):

> TM > Transport > New Main Transport (T603)

Transport: 33714444 Kind of transport: Main run plant Transport partner number: [redacted]

Carrier delivery date: [07.09.2023] Time: [23] To: [ ] Time: [23] Search

Supplier number	Consignment number	Delivery note number	Pick-up date	Time	Unloading point	Plant for incoming goods	Gross weight	Net weight	Assigned	Committed
[redacted]	00027132	80143545	18.09.2023	00.00	412C	371, Kecskemet	0000813	0000813	-	-
[redacted]	00027132	80143546	18.09.2023	00.00	412C	371, Kecskemet	0000813	0000813	-	-
[redacted]	00027132	80143547	18.09.2023	00.00	412C	371, Kecskemet	0000813	0000813	-	-

**Create**

Supplier number: [ ] Consignment number: [ ] Delivery note number: [ ]

Add

Choose

Supplier number	Consignment number	Delivery note number	P	Net weight	Assigned	Committed
[redacted]	00027132	80143544		0000813	-	-

Remove Create

Create transport Back



With the icon it is possible to reference several delivery note numbers per consignment number.

In this case, however, it is not possible to generate a reference. This is indicated in the transport summary:

> TM > Transport > New Main Transport (T603) > Details

Transport: 33714444

Status: [ ] Transport partner number: [redacted] Transport partner name: [redacted] Data receipt plant: 371 [ ] Kind of transport: Main run plant Original standard: [redacted]

Transport data Transport details Transport overview Consignment overview

Transport 33714444

- Supplier number [redacted]
  - Delivery note number 80143544
    - Contains: package
      - Delivery note number 80143545
        - Contains: package
          - Delivery note number 80143546
            - Contains: package
              - Delivery note reference number 8887777 ⚠ Not resolved

Delivery note number	Consignment number	Document number
80143544	00027132	-
80143545	00027132	-
80143546	00027132	-

Packaging number from	Packaging number to	Label	Unloading p	Packaging number	Amount	Origin	Loaded
102778031		M	412C	5010	1	Lieferavis	●
102778047		M	412C	5010	1	Lieferavis	●
102778063		M	412C	5010	1	Lieferavis	●

> TM > Transport > New Main Transport (T603) > Details

Transport: 33715555

Status: Transport partner number:      Transport partner name:      Data receipt plant: 371      Kind of transport: Main run plant      Original standard:

Transport data    Transport details    Transport overview    Consignment overview

View original standard     View: Quick entry

Field	Contents	Info
<b>Transport partner number</b>		
Data receiver		
<b>New transfer number</b>	28853	
<b>Means of transport code</b>	Number plate	
Means of transport number		
<b>Bordero number</b>	33715555	
<b>Bordero date</b>	07.09.2023	
Transfer date	07.09.2023	
EN EDI Eintreffzeitpunkt	07.09.2023 09:17	
Type of truck		
Truck manufacture		
Timeslot reserved	No	
<b>Scheduled arrival date</b>		
<b>Scheduled arrival time</b>		

▶ Save draft    ▶ Save    ▶ Release    ▶ Discard    ▶ Back

When the scope of the transport has been specified with all the consignments and delivery notes, the transport header data still needs to be entered before the transport entry can be completed

Once all the required data is entered, the transport can be saved as a draft if processing is to be completed later, or transferred by clicking on "Fertigstellen" (Finish).

The screenshot shows the SAP Transport Management (TM) interface for a new main transport (T603) with details for transport 33715555. The interface includes a navigation pane on the left with a tree view showing 'Transport 33715555', 'Supplier', 'Consignment 00027132', and 'Delivery note 80143544'. The main area displays a table with columns for 'Field', 'Contents', and 'Info'. A pop-up window titled 'Info' is overlaid on the table, containing the following text:

**Transport saved as a draft with the following borderonumber**

**Bordero No.**  
33715555

▶ Continue editing ▶ Back to the search

At the bottom of the interface, there are buttons for 'Save draft', 'Save', 'Release', 'Discard', and 'Back'.

After confirmation of the transport, it is possible to continue processing or go to "Suche Transporte" (Find transports) (T600).

## 2.6 Confirming transports (T604)

Transports can be confirmed manually using the "Transporte bestätigen" (Confirm transports) function (T604).

specific transports can be selected using the search or extended search functions:

### Suche (Search):

> TM > Transport > Transport commitment (T604)

Date: from: 01.09.2023 to: 07.09.2023  
 Time: from: 00:00 to: 23:59

Kind of transport:  
 Pre run  
 Main run  
 Main run plant

Default search parameters  
 User defined search parameters

Number of rows to display: 500  
 Preselected date: None

Search Extended search  Clear All

Details	Plant for receipt of data	Bordero number	Transport partner Nummer	Kind of transport	Transport date	Supplier number	Delivery note number	Hub/X-dock
	All plants							
	371	68016035		Hauptlauf	06.09.2023		81523637	18801787M

### Erweiterte Suche (Extended search):

> TM > Transport > Transport commitment (T604)

Date: from: 01.09.2023 to: 07.09.2023  
 Time: from: 00:00 to: 23:59

Kind of transport:  
 Pre run  
 Main run  
 Main run plant

Default search parameters  
 User defined search parameters

Number of rows to display: 500  
 Preselected date: None

Search Extended search  Clear All

Details	Plant for receipt of data	Bordero number	Transport partner Nummer	Kind of transport	Transport date	Supplier number	Delivery note number	Consignment number	Recording system	Truck arrival date time	EDICS receipt date time	Hub/X-dock
	All plants											
	371	68016035		Hauptlauf	06.09.2023		81523637	00511488	EDI	07.09.2023, 09:45:00	06.09.2023, 06:46:02	18801787M

In the "Transportumfänge" (Scope of transport) tab in the transport detail view it is possible to confirm a consignment or package using checkboxes. Where some of the data cannot be confirmed it is possible to enter a partial confirmation.

It is also possible to add to a consignment or individual package.

> TM > Transport > Transport commitment (T604) > Details

Transport: 38022019  
 Status: Transport partner number: Transport partner name: Data receipt plant: 371 Kind of transport: Main run

Transport data Transport details Transport overview Consignment overview

Transport 38022019

Supplier number	Delivery note number	Consignment number	Document number	Pickup date:	Pickup time:
	03150144	00073728	-		
Contains:	Package				
	03150145	00073728	-		
Contains:	Package				
	Delivery note reference number 88887777	Not resolved			

Packaging number from	Packaging number to	Label	Unloading p	Packaging number	Amount	Origin	Committed
150144001	150144007	S	412C	2075	7	Lieferavis	<input checked="" type="checkbox"/>
150145001		S	412C	2075	1	Lieferavis	<input checked="" type="checkbox"/>

After confirmation, the transport will only now appear in the "Suche Transport" (Find transport) function (T600). You can undo the confirmation there if necessary.

## 2.7 Confirmation of receipt - Electronic confirmation via interface

The interface for confirming consignments electronically uses the VDA4913 (VA30mod) format. The premise is that the data to be confirmed is already present in IBL and that only the package confirmation details need to be extracted from the VA30mod notification and processed.

Only one confirmation notification may be machine-sent per transport (bordereau number). If more than one confirmation per transport is sent, subsequent confirmation notifications will be rejected by IBL and not processed. This prevents problems related both to message sequence and end recognition. Once confirmed, transports can only be modified via the IBL web interface.

The structure of the VA30mod notification corresponds to the VDA4913. Ideally, the confirmer will send the VA30mod file using the supplier's VDA4913 base. Record types must have correct syntax and be complete (i.e. all mandatory record types must be included). In contrast to VDA4913, when confirming by VA30mod SA714 is optional. SA 714 does need to be transferred but it can be completely empty apart from the SA identifier.

The table below shows the attributes which are required/optional for IBL to process the confirmation details (mandatory/optional fields). Any other fields are not relevant for confirming input in IBL:

Record type	Position	Field	Mandatory	Comment
SA711	01	SA identifier	Yes	Content: '711'
SA711	04	Data sender number	Yes	Supplier number of CD/hub
SA712	01	SA identifier	Yes	Content: '712'
SA712	03	Consignment no.(SLB)	Yes	'99999999', if SLB not known (because SLB not included on LLC/SLC)
SA712	08	Gross consignment weight	No	Blank if VDA4913 not present and no weight stated
SA712	09	Net consignment weight	No	Blank if VDA4913 not present and no weight stated
SA712	12	No. of packages	No	Blank if VDA4913 not present and no number stated.
SA712	13	Transport partner no.	Yes	Supplier no. of freight forwarder that transported the consignment
SA712	15	Transportation no.	Yes	Bordereau no. of truck carrying consignment
SA712	20	Loading meters	No	Blank if VDA4913 not present and no length stated.
SA713	01	SA identifier	Yes	Content: '713'
SA713	03	Delivery note number	Yes	'99999999' if not known
SA713	04	Shipping date	Yes (optional field if delivery note no. not known)	Delivery note date (because delivery note is only unambiguous during one calendar year)
SA713	05	Unloading point	No	Blank if VDA4913 not present and no unloading point stated.
SA713	09	Process key	Yes	Value: '30'



SA713	11	Customer plant	No	Blank if VDA4913 not present and no plant stated.
SA713	16	Supplier number	Yes	Supplier no. of supplier of good
SA714	01	SA identifier	Yes, but SA can be completely blank.	Content: '714'
SA714	03	Customer item no.	No	Blank if VDA4913 not present and no item number stated.
SA714	06	Delivery quantity 1	No	Blank if VDA4913 not present and no quantity stated.
SA714	19	Partial delivery identifier	No	"T" in the case of a partial delivery if the crossdock knows that a follow-up delivery is on its way.
SA715	01	SA identifier	Yes	Content: '715'
SA715	03	Customer package no.	No	Blank if VDA4913 not present and no package number stated.
SA715	05	No. of packages	Yes	Confirmation no. of packages
SA715	07	Quantity per package	No	Blank if VDA4913 not present and no quantity stated.
SA715	08	Package no. from	Yes	For With single packages: Package no. from = Package no. to If no package number stated, then: <ul style="list-style-type: none"> <li>• '999999999' and 'Package no. to' = 'P'</li> <li>• Allocate package no. (relabelled) and 'Package no. to' = 'P'</li> </ul>
SA715	09	Package no. to	Yes	
SA715	13	Label identifier	No	Blank if VDA4913 not present and no label identifier stated.
SA719	01	SA identifier	Yes	Content: '719'
SA719	03-11	Record type counter	Yes	As per VDA norm

It is not necessary to transfer all packaging items via the interface - only the first packages need to be included in the confirmation notification.

The first packages can either be transferred as single items or aggregated (Package no. from, Package no. to).

## 2.8 Required and optional fields

The allocation of fields as required and optional follows the VDA4921 norm. One exception is that the "Werk Lieferant" (Plant supplier) field is defined as an optional field.

In VDA4921 there is no sub-transport-partner-number for recording subcontractors who carry out transports for the area freight forwarder. This field has been amended to an optional field in the data model in IBL and in the display. It cannot be exported via VDA4921 but can be used in IBL for documentation.

### 3 Tracking consignments

#### 3.1 Find consignment data (T700)

The "Suche Sendungsdaten" (Find consignment data) function allows delivery note data to be exported in CSV format so that it can be used in-house for scanning package data, etc.

Plant for receipt	Supplier number	Consignment number	Delivery note number	Unloading point	Unloading zone	Scheduled arrival date	Package No.	Number
371, Kecskemet		00369535						
371, Kecskemet		00369535	51779071	412C	ENTLAD	07.09.2023	16313	12
371, Kecskemet		00369535	51779072	412C	ENTLAD	07.09.2023	16313	20

The delivery note number and a consignment number are always needed for the search. Then the data can be exported:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	Empfangs-W	Lieferanten-	Sendungs-Ni	Transportpa	Eintreff-Dat	Eintreff-Zeit	Anlieferdatu	Frachtführer	Frankatur-Sc	Lieferschein	ABL	EZ	Packmittel-↗	Anzahl	Packstück-Ni	Packstück-Ni	Label-Kennung	
2	050, Sindelfi	44444446	78922668	33333345	28.08.2013	09:00:00	28.08.2013	08:00:00	1	78922668	6592	ENTLADEZON	6428	1	1857151	-	S	
3	050, Sindelfi	44444446	78922668	33333345	28.08.2013	09:00:00	28.08.2013	08:00:00	1	78922668	6592	ENTLADEZON	6428	1	1857152	-	S	
4	050, Sindelfi	44444446	78922668	33333345	28.08.2013	09:00:00	28.08.2013	08:00:00	1	78922668	6592	ENTLADEZON	5003	1	1	-	M	
5	050, Sindelfi	44444446	78922668	33333345	28.08.2013	09:00:00	28.08.2013	08:00:00	1	78922668	6592	ENTLADEZON	6428	1	1857150	-	S	
6	050, Sindelfi	44444446	78922668	33333345	28.08.2013	09:00:00	28.08.2013	08:00:00	1	78922668	6592	ENTLADEZON	6428	3	1857153	-	1857155	S
7	050, Sindelfi	44444446	78922668	33333345	28.08.2013	09:00:00	28.08.2013	08:00:00	1	78922668	6592	ENTLADEZON	6428	1	1857158	-	S	
8	050, Sindelfi	44444446	78922668	33333345	28.08.2013	09:00:00	28.08.2013	08:00:00	1	78922668	6592	ENTLADEZON	6428	4	1858456	-	1858459	S
9																		

### 4 Online help

The online help is started at the top right of the screen via the ► **Help** link.

Manuals can be searched for via ► **Info**.

▼ Search
✕ Clear filter

From	To	Title	Content
<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>	<input style="width: 90%;" type="text"/>

IBL	DQM	REKLA	TM	CUSTOMS
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## 4.1 Glossary

### A:

#### **Selection list:**

A selection list is a list of entries from which you can select only one.

### B:

#### **Bordereau number:**

Together with the freight forwarder number, the bordereau number forms a unique key for a goods transport put together by the freight forwarder. The bordereau number is generated by the freight forwarder.

### **Browser:**

A browser is a program that allows you to interpret and view files of various formats. You need one to view websites. This help is provided for the Internet Explorer browser, for example.

### **Button:**

A button is a feature of the user interface of a program that you click to execute a particular function.

### C:

### D:

#### **Data quality:**

Data quality provides information on transmitted data records and the number of errors they contain.

#### **Direct link:**

A direct link takes you from one part of the program to another. You can enter a function shortcut in the input field (for example, 006 for Personal settings) and confirm it to display the function.

### **EDI:**

Electronic data interchange. In the context of DQM, usually a data package transferred by means of data communications technology by the supplier or freight forwarder to Mercedes-Benz AG in accordance with the VDA 4913 or VDA 4921 formats.

### E:

#### **EDICS:**

EDI communication and clearing service. System for exchanging data with external partners.

### **Input field:**

You can enter values in an input field, which are then adopted and processed by the program.

**Recipient:**

A recipient receives a message from a sender. In this program, the recipient is always a plant.

**F:**

**FAQ:**

Frequently asked questions and their answers.

**Error type/error category:**

Errors are divided into three categories. There is a green error type/error category for minor errors, a yellow error type/error category for medium errors and a red error type/error category for serious errors.

**Error statistics:**

The error statistics indicate the occurrence of errors at various positions.

**Function:**

A function carries out a task that depends on the information entered by the user.

**G:**

**Chart:**

A graphic is an image provided to illustrate a particular item or action.

**H:**

**Home button:**

The home button is a button enabling the user to return to the start page of the help.

**Hyperlink:**

Activating a hyperlink takes you to the point of the program defined in it.

**I:**

**Icon:**

An icon is a feature of the user interface of a program that you click to execute a particular function.

**J:**

**C:**

**Calendar week/week:**

In the system, a week always refers to a calendar week.

**Consignment:**

Storage of goods from a supplier (here: Mercedes-Benz AG). The supplier retains ownership until withdrawal by the customer.

**L:**

**Delivery note item:**

Parts listed on a delivery note. It is packed in a packaging item (load carrier).

**M:**

**Screen:**

A screen is an input aid for the user. The data you enter is processed by the application.

**N:****Navigation:**

Navigation generally refers to movement between the various parts of the application.

**Navigation tree:**

A navigation tree contains hyperlinks to the simpler navigation elements within the application.

**O:****P:****Pop-up:**

A pop-up is a screen that appears as soon as an action is executed. In this Help application, a pop-up appears when you move your mouse over an object.

**Packaging item:**

Packaging element for one or several delivery note items on a delivery note.

**Q:****R:****Radio button:**

Radio buttons are used for exclusive selection. Only one radio button can ever be active.

**Ranking:**

A ranking sorts a list according to certain criteria.

**Tab:**

Tabs are used for simple navigation within functions. Each tab is dedicated to a particular area of the function. In the application, the tabs are displayed above the input screens. Clicking on one of these tabs switches to a different area.

**Report:**

A report returns a result. The user sets certain parameters for the report that affect the result.

**S:****Screenshot:**

A screenshot shows a section of monitor output. It is saved in a graphics format.

**Data capacity:**

The data capacity states how many delivery note items are transferred using each of the three transmission methods (EDI, web, manually).

**Sender:**

A sender sends a message to a recipient. In our example, the sender is always a supplier.

**SLB:**

Consignment number. Together with the supplier number, this forms a key element of any goods consignment to Mercedes-Benz AG from a supplier.

**T:**

**Table:**

A table displays the desired evaluation data in a structured and numbered form.

**Trend:**

A trend display shows a trend development within a particular period.

**U:****V:****VDA:**

Verband der deutschen Automobilindustrie (Association of the German Automotive Industry).

**W:****Week/calendar week:**

In the system, a week always refers to a calendar week.

**WES:**

Wareneingangssystem (inward goods processing system). Legacy system for checking the inbound goods flow.

**X:****Y:****Z:****Period:**

In the screens, a period of time can be a day, week, month or complete year.

**Time interval:**

A time interval is a particular stretch of time that is limited at the start and finish by two days, two weeks, two months or two years. The first value must be before the second.