

Change of bank details in SDB

----- English -----

Dear Sir or Madam,

Has your company data changed in the meantime? Please check the data in the Supplier Data Base (SDB) as soon as possible and update it as required.

Via the link:

<https://int.sdb.i.mercedes-benz.com/external/goto/login?t=1bcd610e7aa51f3193d2dd542dc1e5621f460aec841340d7c5d47185da33696c131947e704ad4a3ce5faf1afa5c202285ef7cec3b7ea15fafc409ba23814d6ba80bd295ea678579ffc658238a90503>

you get to the SDB application as a user without Supplier Portal access.

Confirm your entries with the "Speichern und senden" ("Save and submit") button. If your data has not changed, please confirm this with the "Daten haben sich nicht geändert" ("Data has not changed") button.

Thank you.

1. You can change your bank details via your access to the Supplier Portal (SDB App) or via the link in our email request by the SDB Tool (Supplier Data Base Tool). The link from this email will immediately redirect you to the correct page with your company details.

Edit data by supplier

Supplier name:	Testlieferant Änderung Bank
Address:	Test BV. 1 72583 Teststadt GERMANY

1

Data input

[Basic data](#) [Contact data](#) [Accounting data](#) [Additional Data](#) [Attachments](#)

2. In the SDB tool, you are now directly on the page with your supplier data. Please click on the Accounting Data button.

Accounting data of location

Account GERMANY

Bank country
GERMANY

SWIFT/BIC
INGDDEFFXX

IBAN
XXXXXXXXXXXXXXXXXX6493

Remarks

Note 2

[Edit bank account](#)

IBAN confirmation

Please enter the old/previous IBAN of the bank account to confirm that you are authorized to change the bank details

DE12346779821693226493

Confirm Cancel

3. Your bank details are stored under the accounting data. For security reasons, it is necessary that you first enter and **confirm** your old bank details before updating.

Accounting data of location Mercedes-Benz Group AG

Account GERMANY

Bank country *
GERMANY

SWIFT/BIC *
INGDDEFFXX

IBAN *
DE12500105170648489890

Remarks

Note 2

+ Add another account

Save **Save and submit** Cancel

4. Now it is possible to fill in the **IBAN** and **SWIFT** with your new data. It should be noted that only one bank account per currency is permitted. If you want to add more data to the portal, please go to **save**. When the processing of the data is finished, please click **Save and Finish**.

Confirm data correctness

First name *

Test1

Last name *

Test2

E-mail *

test@kontakt.de

Function *

Please select



* Confirm data correctness

Portal Manager registration

To register a (further) portal manager for your company, a contact must be selected as portal manager. You can choose from all the contacts specified in the process under "Contact data". The contact is registered as a portal manager in the Supplier Portal and receives his access data by e-mail.

Request portal registration

Contact *

Testvorname Testnachname (test@kontakt.de)



Send

Cancel

5. Finally, the data must be confirmed by the person who entered the data.

Optional: You can register as a portal manager for the Supplier Portal in order to maintain your data directly in the Supplier Data Base (SDB). To do this, the existing portal manager must activate you as an additional portal manager, so you must specify the existing portal manager in field Contact.