

# Information on the processing of personal data from suppliers

valid as of August 2022

Mercedes-Benz



Protecting your personal data has the highest priority for us and is taken into account in all our business processes. The privacy statement below provides you with a detailed overview of how your personal data is processed.

"Personal data" means all information that relates to a natural person who has been or can be identified. This privacy statement explains the type and scope of collecting personal data as well as the purposes for which your personal data is collected and how we handle your data. In addition, you will learn about your rights regarding the processing of your personal data.

The following information applies to all natural persons whose personal data is stored in connection to the supplier business relationship (e.g. authorized representatives).

## 1. Who is responsible for processing my data, and whom can I contact with regard to data protection?

The data controller for the processing of personal data described below depends on your contracting partner, and may be:

### **Mercedes-Benz Group AG**

Mercedesstrasse 120  
70327 Stuttgart

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Mercedesstrasse 120  
70327 Stuttgart

E-mail: [procurement-dataprotection@mercedes-benz.com](mailto:procurement-dataprotection@mercedes-benz.com)

In addition, the aforementioned entities may be jointly responsible for certain processing of personal data.

The contact details for the **Chief Officer Corporate Data Protection** are as follows:

Mercedes-Benz Group AG  
Chief Officer Corporate Data Protection  
HPC E600  
70546 Stuttgart  
Germany  
E-mail: [data.protection@mercedes-benz.com](mailto:data.protection@mercedes-benz.com)

For technical questions about contact details maintenance or updating your data, get in touch with your respective contact (e.g. buyer) or the support team ([Support.Supplier-Portal@mercedes-benz.com](mailto:Support.Supplier-Portal@mercedes-benz.com)).

## 2. Where does my data come from and what data is processed?

We process personal data ("**data**") in accordance with the principles of data protection law only to the extent required and permitted to us under the applicable legal provisions, or to the extent we are obligated to engage in such processing.

## **2.1. General data from the business relationship**

We process the data you provide to us within the scope of our business relationship. This includes the following data in particular:

- Contact details of the supplier's contact person, especially title, name, business address, telephone number and e-mail address;
- Changes made by you to your master data, such as address changes.

## **2.2. Data from other sources**

We only process personal data from publicly accessible sources (e.g. Commercial Register, authorities, Internet) if permitted by law – for instance, because it is necessary for the provision of our services.

This includes the following data in particular:

- Name and business address of the managing directors and shareholders to the extent visible in the commercial registers.

## **3. What are my data used for (purpose of processing) and what is the legal basis?**

### **3.1. Processing with regards to the business relationship**

We process personal data specified above in order to fulfill our contractual obligations (Article 6, sec. 1, lit. b DSGVO). For example, we process your contact data in order to contact you for the closure of a supplier contract.

By entering a business relationship as a prospective customer, supplier or business partner, we will store and process your contact data and information on business procedures and communication with you, at least for the duration of the business relationship.

### **3.2. Processing due to a legitimate interest**

In addition, we process your personal data if required to safeguard the legitimate interests of Procurement units or third parties (Article 6 (1) lit. f GDPR). Managing the contractual relationship, we have a legitimate interest in processing data to conduct credit checks and pursue claims, including the use of collection companies.

### **3.3 Processing due to legal regulations**

In addition, we process your data in order to assert legal claims and the defence of legal disputes as well as the fulfillment of our legal obligations (Article 6 (1) lit. c GDPR).

## **4. Will my data be forwarded?**

As part of our business relations, personal data may be forwarded to subsidiaries of the Mercedes-Benz Group and other third-party companies. Processing is performed exclusively to fulfill the contractual and business obligations and for maintaining the supplier business relationship.

As part of our procurement activities, we use data processors on behalf. Forwarding your data to these processors requires strict compliance with our confidentiality obligations as well as with the regulations of the GDPR (General Data Protection Regulation (EU)). Processors are only allowed to process the data for our purposes but not for their own and are obliged to comply with the standards of the Mercedes-Benz Group. The responsibility for data processing remains in these cases with the responsible contact according to section 1 above.

## 5. Will my data be sent to a third country or an international organization?

As part of our procurement activities, personal data may be forwarded to service providers or group companies outside the EEA. Forwarding only occurs to the extent the EU Commission has confirmed the third country has an appropriate level of data protection or there are other suitable data protection safeguards in place (e.g. EU standard contractual clauses).

## 6. How long will my data be stored?

We process and store your personal data only as long as required to fulfill our contractual, legal or company obligations. If there is no longer a legitimate interest, we will erase the data.

You can also delete your personal data (master data) in the Supplier Portal / Supplier Data Base yourself at any time. In order to assert and defend claims (e. g. in product liability cases), data may have to be stored for the period of the statutory limitation periods of up to thirty years.

## 7. What rights do I have as a data subject?

You have extensive rights regarding the processing of your personal data. It is our special concern to familiarize you with these rights:

- **Right of access:** You have a right to information regarding the data stored with us, especially regarding the purpose of the processing and the duration of the data storage (Article 15 GDPR).
- **Right to rectification of inaccurate data:** You have a right to demand from us the immediate correction of your personal data, should it be inaccurate (Article 16 GDPR).
- **Right to erasure:** You have the right to demand that we delete your personal data. The criteria allow you to demand the deletion of your personal data if we, for instance, no longer need the personal data for the purposes for which it was collected or otherwise processed, if we unlawfully process the data, or if you have rightfully objected to the use of your data, have revoked your consent to the same or there is a legal obligation to delete (Article 17 GDPR).
- **Right to restriction of processing:** You have the right to demand a restriction of the processing of your data. This right especially applies for the duration of the review if you have disputed the accuracy of your personal data, as well as in the case that, for an existing right to deletion, you request restricted processing instead of erasure. Furthermore, there will be restricted processing if the data is no longer required for our purposes, but you still need the data in order to assert, exercise or defend legal rights, as well as if the successful assertion of an objection is in dispute between you and us (Article 18 GDPR).
- **Right to data portability:** You have the right to receive the personal data you have provided us with in a structured, common, machine-readable format from us (Article 20 GDPR), provided said data has not already been deleted.
- **Right of objection:** You have the right, for reasons arising from your specific situation, to object at any time to the processing of personal data about you (Article 21 GDPR). We will no longer process your personal data unless we can prove compulsory, legitimate reasons for processing that outweigh your interests, rights and freedoms, or if the processing is required to assert, exercise or defend against legal claims.

If you wish to object to the processing of your personal data, send us an e-mail or send a written notice addressed to the aforementioned data controllers (under section 1).

## 8. Right to lodge a complaint with the supervisory authority

You have the option of contacting the data protection controller specified above or a data protection supervisory authority if you come to the conclusion that processing the personal data concerning your person violates the General Data Protection Regulation.