

# Mercedes-Benz



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## Quick guide

## Suppliers in carrier area

Contact:  
IBL Support  
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## 1 Suppliers in carrier area I040

An area carrier (GS) can use IBL function **Suppliers in carrier area (I040)** in the Information area to query the locations of suppliers that are located in his area.


Each area carrier is assigned a fixed area. Accordingly, only data (suppliers) from his area may be displayed to him.

He can select his own GS number(s), the related area is displayed, and the search can be additionally limited with the supplier number. The search button is only active when a GS number, and thus an area, has been selected.

The screenshot shows the 'Suppliers in carrier area (I040)' interface. At the top, there is a navigation bar with a home icon, the text 'IBL (INTEGRATION)', and the title 'Suppliers in carrier area (I040)'. The date and time '06.09.2023 12:54:46' and a user profile icon are also visible. Below the navigation bar is a search bar with a 'Search' button (4) and a 'Clear filter' button. Below the search bar are input fields for 'Carrier number' (1), 'Related area' (2), 'Carrier name', 'Supplier number' (3), and 'Supplier name' (7). A table header is visible below the input fields, with a selection checkbox (6) in the first column. The table columns are 'Supplier number', 'Supplier name', 'City', 'Postcode', 'Country code', and 'Street'. A '5' is shown below the table header.

1. The own **Carrier number** can be selected from the selection list.
2. After selecting a Carrier number, the **related area** is displayed. The search button does not have to be pressed for this purpose.
3. The search can also be limited by **supplier number** and **supplier name**.
4. After clicking on the **Search** button, the search result is displayed.

**Note:** After each change of the search criteria, the search must be performed again to obtain the desired view.

5. The search result includes, in addition to the supplier number and name, the display of the **supplier's address data**.
6. For the export of rows, a **selection** can be made in this column. By clicking on the selection box in the table header, all rows are selected.
7. With  **Export** the export of data can be configured in a pop-up window:

The screenshot shows the 'Excel export' pop-up window. The window has a title bar with a close button (X). Below the title bar are three radio button options: 'Selected rows' (selected), 'Number of rows' (with a value of 500), and 'All rows'. At the bottom right, there are 'Cancel' and 'Export' buttons.

The **Export type** is fixed to "Excel".

In the '**Rows to export**' block, the user can select the data to be exported:

- only the **Selected rows** in the search result (Default)
- with **Number of rows** the first xxx number of rows of the search result
- with **All rows** the entire search result

**Export** generates an Excel file and downloads it

**Cancel** closes the export dialogue